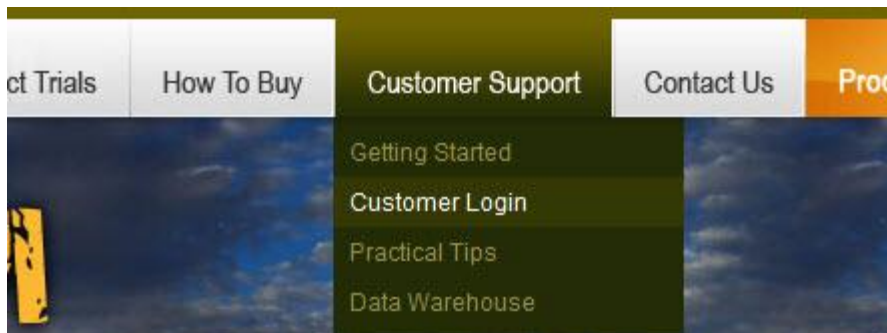


Installing or Upgrading Your Program

1. Before installing or upgrading your Practical Systems software, ensure all programs are closed and that you have a current back-up of your data.
2. In your internet browser go to www.practicalsystems.com.au
3. Hover your mouse over the Customer Support tab at the top of the page and click on Customer Login.



4. Sign in using your Client ID and Password. Your password may be your first name.

A screenshot of the 'Customer login' form. The title 'Customer login' is displayed in a large, dark green font. Below the title, there are two input fields: 'Client ID:*' and 'Password:*'. A blue 'Log In' button is positioned below the password field.

5. Under the appropriate heading (Farm Management, Livestock Management or Financial Management) click on the program you wish to install.

Please note that Cashbook Plus!v9 is a specialist version. Most Cashbook Plus! users will be required to select the standard version rather than version 9.

A screenshot of the 'Customer login' page. The title 'Customer login' is at the top. Below the title, there is a welcome message: 'Welcome to the Practical Systems customer login page, please click on a product name to view available files.' The page is organized into three main sections: 'Farm Management', 'Livestock Management', and 'Financial Management'. Each section contains a list of product names:

- Farm Management**
 - FarmMap
 - Farmbook
- Livestock Management**
 - Stockbook
 - StockHand
- Financial Management**
 - Cashbook Plus!
 - Cashbook Plus! v9

6. Under the heading File Downloads, click the yellow .exe link that is next to the relevant program.

Welcome Stockbook members

Below is a list of downloads, please email support on support@psystems.com.au or call us on **02 6772 6672** if you need further assistance.

File Downloads

Stockhand Ver 2.3.0	[Stockhand.exe]
Stockbook Ver 2011.1.4.39	[Stockbook.exe]

7. If asked to 'Run' or 'Save' select 'Run'.

8. Follow the prompts to load the software.

9. A new installation will run as a demonstration until it can be activated. Please call Practical Systems for an unlock code on 1800 624 688.

10. When upgrading there is a possibility you will require an unlock code and a new support date. We recommend you upgrade during business hours.